



CERTIFYING AUTHORITY ACTIVITY FEES AND PROCESS TIMES

* Timelines are based on all correct and required paperwork being received and no clarification or documentation by office staff or scrutineers being required after submission.

CATEGORY	Administrative Timeline*	Price
Certificate Issue (Initial and Renewal)		
Under 7m LOA	5/7 working days	£150
7m – 9.99m LOA		£200
10m – 14.99m LOA		£250
15m LOA and Over		£350
Stability / Construction Approval		
Stability (Intact) Full Approval	2/3 weeks	£600 +VAT
Stability (Intact + Damage) Full Approval		£800 +VAT
Stability Due Diligence		£500 +VAT
Heel Test	2/4 working days	£50 +VAT
Stability Supplement (original not approved by SCMS)	2/3 weeks	£500 +VAT
Stability Supplement (original previously approved by SCMS)		£400 +VAT
Assignment of Freeboard MS(LL) Regs		£150 +VAT
Plan Approval (Full)	3/4 weeks	£4,500 +VAT
GRP Plan Approval (Full)		£7,000 +VAT
Annual Retention		
Code Vessels 0-14.99m LOA	2/4 working days	£100
Code Vessels 15.00 LOA and over		£150
Fit For Purpose Vessels 0-14.99m LOA		£100 +VAT
Fit For Purpose Vessels 15.00 LOA and over		£150 +VAT
Administration		
Certificate Re-issue (change of owner or details)	2/4 working days	£90 +VAT
Certificate Reinstatement (following suspension for overdue annual surveys)		£50 +VAT
Transfer in	5/7 working days	£95 +VAT
Maritime Labour Convention		
Issue of MLC Document of Compliance	2/4 working days	£120 +VAT
Tonnage Measurement		
Confirmation of Compliance Letter for UK Commercial Registration	2/4 working days	£80 +VAT
Certificate for Tonnage Measurement		£175